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Environment Board

14 September 2009

Notification

There will be a meeting of the **Environment Board** at **11am on Monday 14 September** at the following location:

Rooms D & E
Layden House
76-86 Turnmill Street
London EC1M 5LG

Please note the following important information:

- **Office Holders Meeting**
This will be from **9am** in Rooms D and E
- **Political Group Meetings**
These will be held at 10am as follows:
Labour Group – Room A
Conservative Group – Room D
Liberal Democrat Group – Room C

All rooms are located on the Ground Floor at Layden House

Location

A map showing the location and directions for travel is printed on the back cover.

Contact: Fatima de Abreu Tel: 020 7664 3136, email: Fatima.deabreu@lga.gov.uk.

Carers' Allowance: As part of the LGA Members' Allowances Scheme a Carer's Allowance of up to £4.93 per hour is available to cover the cost of dependants (ie. Children, elderly people or people with disabilities) incurred as a result of attending this meeting.

Attendance Sheet: Please ensure that you sign the attendance register, which will be available in the meeting room. It is the only record of your presence at the meeting.

Apologies: Please notify your political group office (see contact details below) if you are unable to attend this meeting, so that a substitute can be arranged and catering numbers adjusted, if necessary.

Labour:	Aicha Less: 020 7664 3263	email: aicha.less@lga.gov.uk
Conservative:	Angela Page: 020 7664 3264	email: angela.page@lga.gov.uk
Liberal Democrat:	Evelyn Mark: 020 7664 3235	email: libdem@lga.gov.uk
Independent:	Group Office: 020 7664 3224	email: independent.group@lga.gov.uk